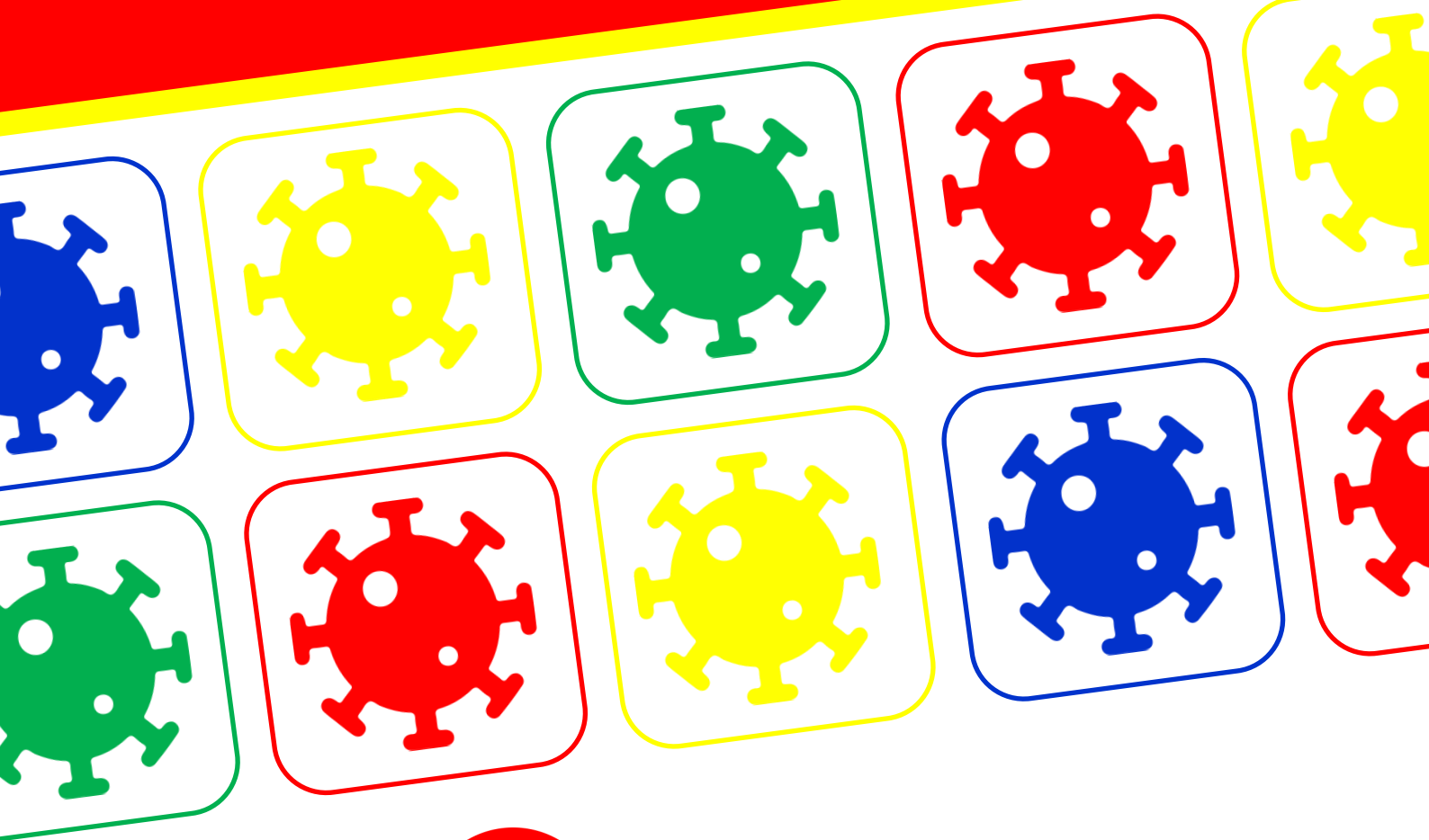




Keeping our Pupils and Staff Safe



Useful contact details

Shoshannah Thompson

Headteacher

head@halley.towerhamlets.sch.uk

Kathleen Jeffers

EYFS & KS1 Assistant Headteacher

kjeffers@halley.towerhamlets.sch..uk

Helen Collinge

KS2 Assistant Headteacher

hcollinge@halley.towerhamlets.sch.uk

Shan Hardy

Inclusion & SEND Leader

shardy@halley.towerhamlets.sch.uk

Nilufa Salik

Inclusion and Welfare Officer

safeguarding@halley.towerhamlets.sch

School telephone number:

020 7265 8061

School office hours:

9.15am - 2.00pm

Staying Safe

Following advice from the government, the local authority and working closely with teacher unions, we wanted to let you know about the steps we are continuing to take and build upon to keep our school community safe.

Symptoms of COVID-19



Fever over
37.8°C (100.04°F)



Cough or
sore throat



Difficulty
breathing



Chills



Muscle
pain



New loss of
taste or smell

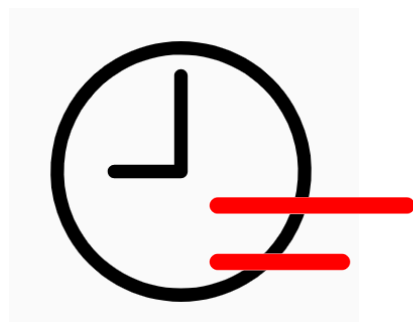
Remember!

If you are displaying any symptoms of COVID-19 (coronavirus) you must NOT enter the School under any circumstances and you should self-isolate in line with government advice and guidance.

Getting to School



If you can, you should try to walk your child/ren to School. We all need to avoid walking in groups, keeping our travelling numbers down to a minimum.

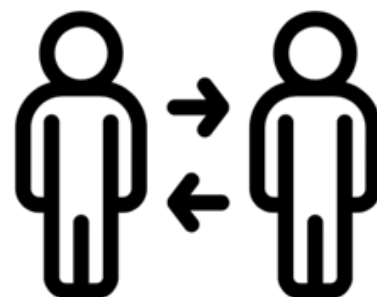


Start and finish times for the School day have been staggered to support social distancing measures.



Pupils, parents and carers must use their allocated School entrance. In the mornings we say 'goodbye' at the gate.

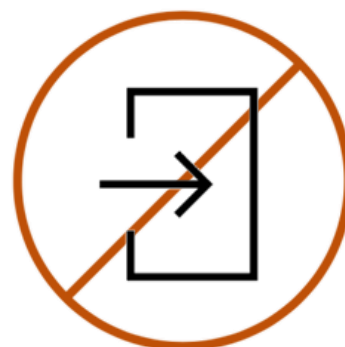
Pupils and parents are encouraged to line up in the mornings maintaining a 2m distance where possible . And for pick ups to use the allocated space whilst waiting for pupils to be dismissed.



Parents are advised to wear face covering when dropping off and picking up their child/ren. If children are wearing face coverings parents will need to remove these before saying goodbye.



Parents/carers, please do NOT enter the School building or site unless absolutely necessary. Office opening hours are between **9.15am** and **2pm**.



Keeping the School clean



Handwashing facilities are available in each classroom. Where a sink is not nearby, hand sanitiser will be. The School has a number of hand sanitiser stations throughout the School.



The School has taken on extra cleaning staff so that all touch surfaces will be regularly cleaned throughout the day, such as, desks, chairs, door handles, light switches and toilets

In the classroom

All our pupils and staff will:

Frequently wash their hands with soap and water for 20 seconds and dry thoroughly.



Clean their hands when they get to School, before and after eating, and after sneezing or coughing.



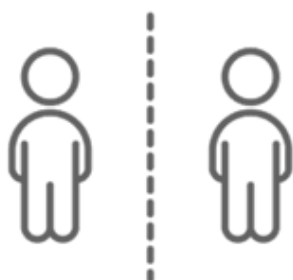
Use a tissue or their elbow when coughing or sneezing and using bins for tissue waste (“catch it, kill it, bin it”)



In the classroom



Pupils have been grouped in to phase bubbles we have four: Upper Key Stage Two, Lower Key Stage Two, Key Stage One and Early Years Foundation Stage.



Phase Bubbles will not mix with others and the crossing over of staff assigned to each class/phase bubble will be kept to an absolute minimum.

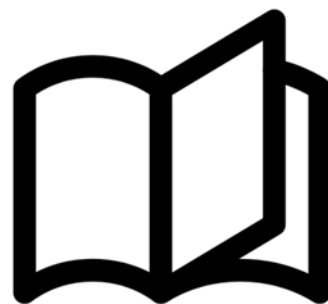


A thorough cleaning of all classrooms will take place daily.

All spaces throughout the School will be well ventilated in order to allow for stale, stagnant air to be removed with fresh air. Doors, windows will be opened and fans will be used in larger spaces.



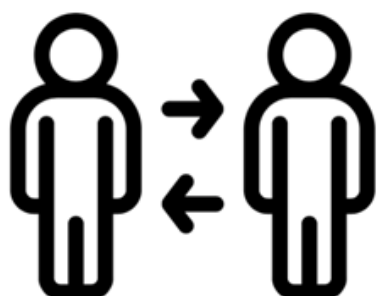
Weather permitting and where possible , outdoor learning will be encouraged as this will support with limiting transmission.



Sharing stationary and other equipment will be avoided by making sure students have their own stationery.



Moving around the school



Movement around School will be kept to a minimum. Pupils will work in their allocated classroom at all times and teachers will move.



We will be using a 'keep to your left' walking system throughout the School, maintaining distancing whilst travelling.



When queuing children will be encourage to maintain a distance.

Break-times and Lunch breaks will be staggered to minimise mixing.



Children will need to bring their own water bottle to School each day.



Each phase have been allocated toilet facilities and we will limit the number of pupils using toilet facilities at one time.



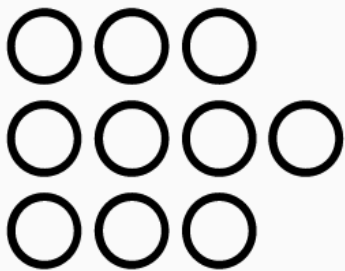
If your child displays symptoms of COVID-19 in School.



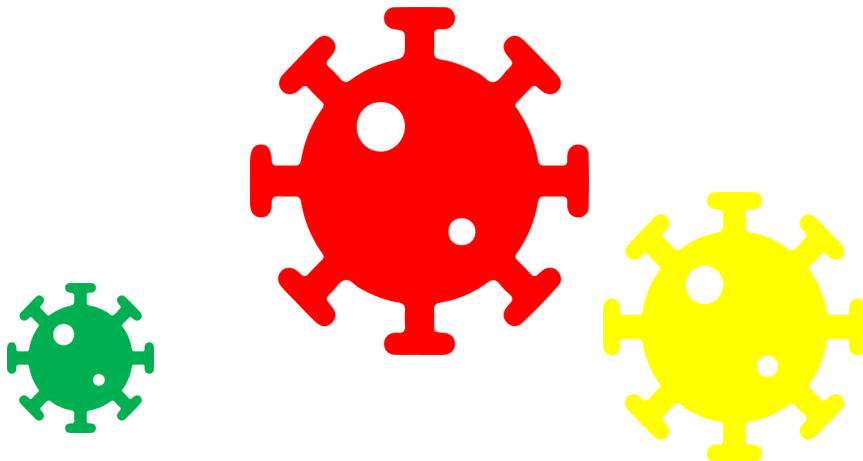
They will be isolated in a comfortable room.



Their parents/carers will be contacted.

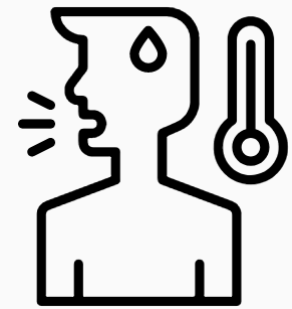


They will be sent home and advised to self isolate for 10 days.



If your child displays symptoms of COVID 19 at home

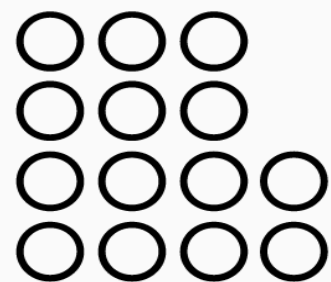
If your child displays any symptoms you should not bring them to School.



You will need to book a test and inform the School, Nilufa Salik our Inclusion and Welfare Officer is on hand to offer advice and support.



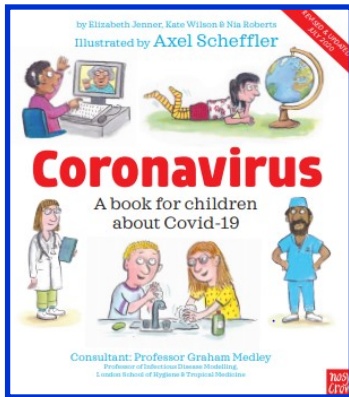
You and your household members will also need to self-isolate for 14 days.



Behaviour

We expect our children to have positive behaviour at all times and to adhere to our school rules and class chart as they normally would. Children will be supported but if they are struggling to follow the systems they will be asked to continue to work from home.

Resources for Children



A book about coronavirus (PDF version and audio)

<https://nosycrow.com/blog/released-today-free-information-book-explaining-coronavirus-children-illustrated-gruffalo-illustrator-axel-scheffler/>



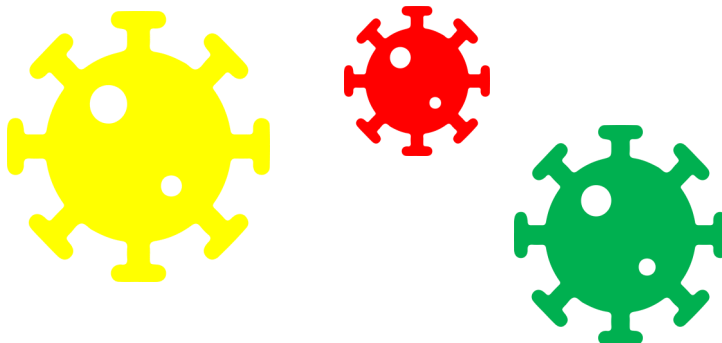
A video about coronavirus

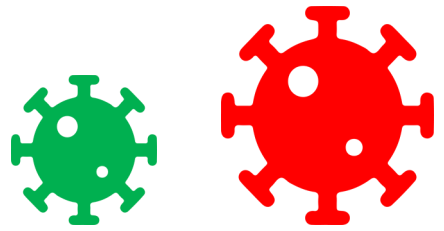
<https://www.youtube.com/watch?v=iMR3WPCRuAI&feature=youtu.be>



A leaflet about how to book a test.

halley.towerhamlets.sch.uk/viewer?url=/files/parents/coronavirus/How%20to%20book%20a%20test%20-%20Parents%20Information.pdf





KEEP TOWER HAMLETS SAFE

TOWER HAMLETS

NHS
Test and Trace

TO PROTECT YOURSELF AND OTHERS:



HANDS
Wash hands regularly



FACE
Wear a face covering



SPACE
Keep a safe distance

